

JANUARY 13, 2025

Mayor Rick Adams called the regular meeting of the Township of Bass River Commission to order on January 13, 2025 at 7:00 pm.

Provisions of the Open Public Meetings Act were complied with as notice was published to the *Courier Post* and the *Atlantic City Press* stating the time, date and place of this meeting.

The following Commission Members were in attendance: Commissioner Jane Allen, Deputy Mayor Louis Bourguignon and Mayor Rick Adams.

Mayor Adams led the salute to the flag. He also asked for a moment of silence for those that are being affected by the wild fires in California.

Mayor Adams moved, second by Mr. Bourguignon that the minutes of the meetings of December 9, 2024 be approved. It was so moved by the majority consent of the Commission. Mrs. Allen abstained from voting.

ORDINANCE #1 OF 2025

**CALENDAR YEAR 2025 ORDINANCE TO EXCEED THE MUNICIPAL
BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A:4-45.14)**

Mr. Adams moved, second by Mrs. Allen that Ordinance #1 of 2025 be approved as first reading and scheduling second reading for February 10, 2025. It was so moved by the following vote: Yes – Allen, Bourguignon, Adams; No – none; Absent – none; Abstain – none.

RESOLUTION #01-25

**TOWNSHIP OF BASS RIVER
2025 TEMPORARY BUDGET
RESOLUTION OF 2025**

Mayor Adams moved, second by Mr. Bourguignon that Resolution #01-25 be approved as read. It was so moved by the unanimous consent of the Commission

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RESOLUTION#02-25

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, DESIGNATING THE MEETING DATES OF THE TOWNSHIP COMMISSION AND AFFILIATED BOARDS AND DESIGNATING HOLIDAYS FOR THE YEAR 2025.

Mayor Adams moved, second by Mr. Bourguignon that Resolution #02-25 be approved as read. It was so moved by the unanimous consent of the Commission

RESOLUTION #03-25

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, APPOINTING JOANNE O'CONNOR, ESQ AS THE TOWNSHIP SOLICITOR

Mayor Adams moved, second by Mr. Bourguignon that Resolution #03-25 be approved as read. It was so moved by the unanimous consent of the Commission

RESOLUTION #04-25

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, APPOINTING FRANK LITTLE, P.P, P.E OF OWEN LITTLE AND ASSOCIATES AS TOWNSHIP ENGINEER

Mayor Adams moved, second by Mr. Bourguignon that Resolution #04-25 be approved as read. It was so moved by the unanimous consent of the Commission

RESOLUTION #05-25

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, APPOINTING DAVID MCNALLY, HOLT, MCNALLY AND ASSOCIATES AS THE TOWNSHIP AUDITOR

Mayor Adams moved, second by Mr. Bourguignon that Resolution #05-25 be approved as read. It was so moved by the unanimous consent of the Commission

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RESOLUTION #06-25

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, APPOINTING WILLIAM MAYER, ESQ. OF THE FIRM DECOTTHIS, FITZPATRICK & COLE AS BOND COUNSEL

Mayor Adams moved, second by Mr. Bourguignon that Resolution #06-25 be approved as read. It was so moved by the unanimous consent of the Commission.

RESOLUTION #07-25

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, APPOINTING KEVIN QUINLAN, ESQ. AS PROSECUTOR FOR THE TOWNSHIP OF BASS RIVER

Mayor Adams moved, second by Mr. Bourguignon that Resolution #07-25 be approved as read. It was so moved by the unanimous consent of the Commission

RESOLUTION #08-25

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, APPOINTMENT OF MUNICIPAL CONFLICT MUNICIPAL PROSECUTOR, PUBLIC DEFENDER AND CONFLICT PUBLIC DEFENDER FOR THE YEAR 2025

Mayor Adams moved, second by Mr. Bourguignon that Resolution #08-25 be approved as read. It was so moved by the unanimous consent of the Commission

RESOLUTION #09-25

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, ADOPTING THE 2025 CASH MANAGEMENT PLAN OF THE TOWNSHIP OF BASS RIVER

Mayor Adams moved, second by Mr. Bourguignon that Resolution #09-25 be approved as read. It was so moved by the unanimous consent of the Commission

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RESOLUTION #10-25

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, AUTHORIZING SELF EXAM OF MUNICIPAL BUDGET

Mayor Adams moved, second by Mr. Bourguignon that Resolution #10-25 be approved as read. It was so moved by the unanimous consent of the Commission

RESOLUTION #11-25

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, APPOINTING FRANK LITTLE, P.P., P.E. AS ZONING OFFICER FOR 2025

Mayor Adams moved, second by Mr. Bourguignon that Resolution #11-25 be approved as read. It was so moved by the unanimous consent of the Commission

RESOLUTION #12-25

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, DESIGNATING THE COURIER POST AND THE PRESS OF ATLANTIC CITY AS OFFICIAL NEWSPAPER FOR THE TOWNSHIP OF BASS RIVER

Mayor Adams moved, second by Mr. Bourguignon that Resolution #12-25 be approved as read. It was so moved by the unanimous consent of the Commission

RESOLUTION #13-25

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, APPOINTING JANE ALLEN AS A CLASS III MEMBER OF THE BASS RIVER TOWNSHIP PLANNING BOARD

Mayor Adams moved, second by Mr. Bourguignon that Resolution #13-25 be approved as read. It was so moved by the majority consent of the Commission. Mrs. Allen abstained from voting.

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RESOLUTION #14-25

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, APPOINTING THE TOWNSHIP ASSESSOR AND SOLICITOR AS THE TAX APPEAL OFFICERS.

Mayor Adams moved, second by Mr. Bourguignon that Resolution #14-25 be approved as read. It was so moved by the unanimous consent of the Commission

RESOLUTION #15-25

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, APPOINTING ALBERT STANLEY AS TAX SEARCH OFFICER AND JENNY GLEGHORN AS ASSESSMENT SEARCH OFFICER FOR THE YEAR 2025

Mayor Adams moved, second by Mr. Bourguignon that Resolution #14-25 be approved as read. It was so moved by the unanimous consent of the Commission

RESOLUTION #16-25

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, ESTABLISHING INTEREST RATE ON DELINQUENT TAXES AND MUNICIPAL CHARGES FOR THE YEAR 2025

Mayor Adams moved, second by Mr. Bourguignon that Resolution #16-25 be approved as read. It was so moved by the unanimous consent of the Commission.

RESOLUTION #17-25

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, AUTHORIZING BASS TOWNSHIP TO ENTER INTO COOPERATIVE PRICING AGREEMENT WITH BURLINGTON COUNTY

Mayor Adams moved, second by Mr. Bourguignon that Resolution #17-25 be approved as read. It was so moved by the unanimous consent of the Commission

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RESOLUTION #18-25

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, APPOINTING SHANNON OLSZEWSKI-DIFRANCIA AS FUND COMMISSIONER AND JENNY GLEGHORN AS DEPUTY FUND COMMISSIONER FOR BURLINGTON COUNTY JIF FOR THE YEAR 2025

Mayor Adams moved, second by Mr. Bourguignon that Resolution #18-25 be approved as read. It was so moved by the unanimous consent of the Commission

RESOLUTION #19-25

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, APPOINTING SHANNON OLSZEWSKI-DIFRANCIA AS THE JIF SAFETY COORDINATOR FOR THE YEAR 2025

Mayor Adams moved, second by Mr. Bourguignon that Resolution #19-25 be approved as read. It was so moved by the unanimous consent of the Commission.

RESOLUTION #20-25

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, APPOINTING A-ACADEMY AS THE ANIMAL CONTROL OFFICER FOR THE YEAR 2025

Mayor Adams moved, second by Mr. Bourguignon that Resolution #20-25 be approved as read. It was so moved by the unanimous consent of the Commission.

RESOLUTION #21-25

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, APPOINTING THE MUNICIPAL CLERK AS THE JIF CLAIMS COORDINATOR FOR THE YEAR 2025

Mayor Adams moved, second by Mr. Bourguignon that Resolution #21-25 be approved as read. It was so moved by the unanimous consent of the Commission.

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RESOLUTION #22-25

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, APPOINTING THOMAS MERCHEL OF CONNOR STRONG AS THE RISK MANAGER FOR THE YEAR 2025

Mayor Adams moved, second by Mr. Bourguignon that Resolution #22-25 be approved as read. It was so moved by the unanimous consent of the Commission.

RESOLUTION #23-25

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, APPOINTING THE EMERGENCY MANAGEMENT AND DEPUTY EMERGENCY MANAGEMENT COORDINATOR

Mayor Adams moved, second by Mrs. Allen that Resolution #23-25 be approved as read. It was so moved by the unanimous consent of the Commission. Mr. Bourguignon abstained from voting.

RESOLUTION #24-25

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, TO ESTABLISH VARIOUS BANK ACCOUNTS

Mayor Adams moved, second by Mr. Bourguignon that Resolution #24-25 be approved as read. It was so moved by the unanimous consent of the Commission

RESOLUTION #25-25

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY AUTHORIZING PAYMENT OF CLAIMS

Mrs. Allen moved, second by Mr. Bourguignon that Resolution #25-25 be approved as read. It was so moved by the unanimous consent of the Commission.

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Mayor Adams appointed the following to the Bass River Planning Board:

Class IV Member

Kris Fitz term to expire 13/31/2027

Barbara Dillion term to expire 13/31/2027

Jim McGettigan unexpired term to expire on 13/31/2026

RESOLUTION #26-25

**RESOLUTION OF THE TOWNSHIP OF BASS RIVER,
COUNTY OF BURLINGTON, STATE OF NEW
JERSEY, AUHTORIZING THE SUBMISSION AND
EXECUTION OF THE NEW JERSEY RECREATION
GRANT THROUGH THE DEPARTMENT OF
COMMUNITY AFFAIRS**

Mayor Adams moved, second by Mr. Bourguignon that Resolution #26-25 be approved as read. It was so moved by the unanimous consent of the Commission.

RESOLUTION #27-25

**RESOLUTION OF THE TOWNSHIP OF BASS RIVER,
COUNTY OF BURLINGTON, STATE OF NEW
JERSEY, AUTHORIZING AN EXECUTIVE SESSION
IN ACCORDANCE WITH THE OPEN PUBLIC
MEETING ACT**

Mrs. Allen moved, second by Mr. Bourguignon that Resolution #27-25 be approved as read. It was so moved by the unanimous consent of the Commission.

Mr. Bourguignon moved, second by Mr. Adams that the meeting be opened to the public portion of the meeting. It was so moved.

Carol Bitzberger, 39 Golddecker Dr. thanked the Mayor for getting help with the officers for the Leektown Road, but just asked that they pay close attention to the intersection at Leektown Road it is very dangerous.

Leo Assur, 106 North Maple Avenue asked what the cash management plan is and what is it adopted for

Mrs. Gleghorn explained each year the governing body gives the Chief Financial Officer of the town the ability to handle funding of the town in accordance with New Jersey Statutes.

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Diana Naylor, North Maple Avenue, asked if the school next door has permits to begin construction.

Mayor Adams said yes they have obtained the proper permits.

There being no further comments or questions, Mr. Bourguignon moved, second by Mr. Adams that the public portion be closed. It was so moved.

Mr. Bourguignon moved, second by Mr. Adams that the meeting be adjourned. The motion was unanimously approved at 7:32 pm.

Respectfully submitted,

**JENNY GLEGHORN, RMC
TOWNSHIP CLERK**

Approved:

**WILLIAM "RICK" ADAMS
MAYOR**

